

THE ALLERGY & ASTHMA CENTER, P.C.

Date \_\_\_\_\_ How did you hear of our office? \_\_\_\_\_

**I. Please complete the following information about the PATIENT:**

Patient Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Suffix (Jr, Sr, etc) \_\_\_\_\_ Age \_\_\_\_\_  
 Home Address \_\_\_\_\_ City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_ Birth date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: M \_\_\_\_\_ F \_\_\_\_\_  
 Social Security # \_\_\_\_/\_\_\_\_/\_\_\_\_ Drivers License # \_\_\_\_\_ State \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Patient regular doctor or pediatrician \_\_\_\_\_  
 Marital Status: Married \_\_\_\_\_ Single \_\_\_\_\_ Divorced \_\_\_\_\_ Widowed \_\_\_\_\_  
 Employment Status: \_\_\_\_\_employed \_\_\_\_\_self employed \_\_\_\_\_unemployed  
 \_\_\_\_\_full time student \_\_\_\_\_part time student \_\_\_\_\_retired  
 Race: \_\_\_\_\_Am Indian \_\_\_\_\_Asian \_\_\_\_\_Black \_\_\_\_\_Caucasian  
 Ethnicity: \_\_\_\_\_Hispanic \_\_\_\_\_non Hispanic \_\_\_\_\_declined  
 Language: \_\_\_\_\_English \_\_\_\_\_Spanish \_\_\_\_\_other \_\_\_\_\_  
 Patient Employer and Address \_\_\_\_\_  
 Occupation: \_\_\_\_\_

If patient is a minor, please provide:

Mother's Name \_\_\_\_\_ Mother's Daytime Phone \_\_\_\_\_  
 Father's Name \_\_\_\_\_ Father's Daytime Phone \_\_\_\_\_

**II. Please complete the following information about the PRIMARY INSURANCE POLICY HOLDER:**

Primary Insurance Co. \_\_\_\_\_ Policy Holder's Name \_\_\_\_\_  
 Group Number: \_\_\_\_\_ Subscriber ID: \_\_\_\_\_  
 Policy Holder's Address: Street \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Policyholder Social Security # \_\_\_\_/\_\_\_\_/\_\_\_\_ Relationship to patient: \_\_\_\_\_ Phone \_\_\_\_\_  
 Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: M \_\_\_\_\_ F \_\_\_\_\_  
 Employer Name \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_  
 Employer Address \_\_\_\_\_ Work Telephone \_\_\_\_\_  
 Married \_\_\_\_\_ Single \_\_\_\_\_ Divorced \_\_\_\_\_ Widowed \_\_\_\_\_  
 Race: \_\_\_\_\_Am Indian \_\_\_\_\_Asian \_\_\_\_\_Black \_\_\_\_\_Caucasian  
 Ethnicity: \_\_\_\_\_Hispanic \_\_\_\_\_non Hispanic \_\_\_\_\_declined

**III. Please complete the following if you have a SECONDARY INSURANCE POLICY:**

Secondary Insurance Co. \_\_\_\_\_ Secondary Policy Holder Name \_\_\_\_\_  
 Secondary Policy Holder Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Social Security # \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Home Phone \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: M \_\_\_\_\_ F \_\_\_\_\_  
 Employer Name \_\_\_\_\_ Full time \_\_\_\_\_ Part time \_\_\_\_\_  
 Employer Address \_\_\_\_\_ Work Phone \_\_\_\_\_  
 Married \_\_\_\_\_ Single \_\_\_\_\_ Divorced \_\_\_\_\_ Widowed \_\_\_\_\_

**IV. Emergency Contact Information**

Person to notify in event of emergency (list someone other than those listed above):

Name \_\_\_\_\_ Relationship to patient \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**V. Please complete the following information if someone other than the patient or policy holder is responsible for paying the charges.**

**Responsible Party:**

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: M \_\_\_\_ F \_\_\_\_

Relationship to patient: Spouse\_\_\_\_ Parent\_\_\_\_ Guardian\_\_\_\_ Other \_\_\_\_

Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_ State \_\_\_\_\_  
Employer \_\_\_\_\_ Work Phone # \_\_\_\_\_

**VI. Please read and initial the following paragraphs:**

\_\_\_\_\_ Please remember that insurance is considered a method of reimbursing the patient for fees paid to the doctor and is not a substitute for payment. Some companies pay fixed allowances for certain procedures, and others pay a percentage of the charge. It is your responsibility to pay any deductible amount, co-insurance, or any other balance not paid by your insurance.

\_\_\_\_\_ If this account is placed for collections and/or legal suit, the practice shall be entitled to collections costs, attorney and legal fees.

\_\_\_\_\_ I request that payment of authorized benefits be made on my behalf. I assign the benefits payable to which I am entitled including Medicare, private insurance and other health plans to the Allergy & Asthma Center, P.C. This assignment will remain in effect until revoked by me in writing. A photocopy of this assignment is to be considered as valid as an original. I understand that I am financially responsible for all charges whether or not paid by said insurance.

**VII. PERSONAL MEDICAL INFORMATION**

May we leave personal medical information on your answering machine at home? Yes No  
May we leave personal medical information on your answering machine at work? Yes No

May we email you? Yes No Email address \_\_\_\_\_  
May we text you? Yes No Cell phone \_\_\_\_\_

By signing this consent, I indicate that I understand that email and text messages are not secure. I will not hold the practice or any of its employees liable for any loss of confidentiality associated with information transmitted by email or text message. I understand that email and text messages are not encrypted and therefore not secure. \_\_\_\_\_ Initial

I authorize the practice to release or request any of my personal health information in order to carry out treatment, to determine liability for payment, or to obtain reimbursement on any claims. \_\_\_\_\_ Initial

Do you give us permission to discuss personal medical information with family members? Yes No

If yes, list name(s) of person(s) authorized:

\_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

WE REQUEST THAT INSURANCE CO-PAYMENTS AND/OR DEDUCTIBLES BE PAID AT THE TIME OF SERVICE UNLESS OTHER ARRANGEMENTS ARE MADE PRIOR TO SERVICE. THANK YOU.

HOW WILL YOU BE PAYING TODAY? CASH\_\_\_\_ CHECK\_\_\_\_ VISA\_\_\_\_ MASTERCARD\_\_\_\_ DISCOVER\_\_\_\_

DATE \_\_\_\_\_

\_\_\_\_\_  
Signature (Patient, or parent/legal guardian if patient is a minor)

\_\_\_\_\_  
Print Name